

Appendix to Rec Sports Commission

University Recreation Advisory Board

UCLA Recreation Advisory Board (URAB)

DESCRIPTION

In response to the ever changing needs of UCLA students and campus community, the breadth and scope of the Department of Cultural and Recreation Affairs has continued to expand over the years including program development, facility guidelines, and capital planning. In an attempt to better meet the overall needs, and sometimes competing interests, of the campus population, the UCLA Recreation Advisory Board was constituted in 2004 for the purpose of broad involvement and input. The UCLA Recreation Advisory Board (URAB) is responsible for assisting in maintaining a cooperative relationship among entities sharing recreational facilities; the promotion of user satisfaction and program development in all recreational facilities and services at UCLA; and ensuring that the university is addressing the needs of students, faculty, staff and the university community for high quality recreational facilities and programs. The Board, which acts under the authority of the Department of Cultural and Recreational Affairs (UCLA Recreation), is made up of representatives selected by their respective constituency group including; Faculty Senate - Faculty Welfare Committee, Staff Assembly, Alumni Association, and student representation including the Undergraduate Student Association and Graduate Student Association and IFC/Panhel. Additionally, the Chair of the Wooden Center Board of Governors, Chair of the On-Campus Housing Council, and the President of the Student Alumni Association will automatically be named to the URAB. For the purpose of information sharing and informative discussion, there will also be ex-officio, non-voting members representing the UCLA Recreation staff, Student Affairs, and the Department of Intercollegiate Athletics. The elected leadership of the group will be rotated on an annual basis between a student and non-student member. The URAB maintains an advisory relationship to the Director of UCLA Recreation.

PURPOSE

The purpose of the Recreation Advisory Board is to represent the broad and varied recreational interests and needs of the entire campus community, and to act in an advisory role on programmatic issues, policy interpretations, strategic directions of the department, programmatic development, capital planning, and non-student fees. Specifically, this includes:

- providing programs and facilities that fulfill the needs of students and recreation members.
- giving direction to staff on matters regarding development, utilization, and management of UCLA Recreation facilities, services, and programs.
- reviewing, and making recommendations, regarding facility improvements, capital planning, and non-student related fees.
- serving as a avenue for students and recreation members to express ideas and concerns involving the UCLA Recreation program and facility operations.

FUNCTION

The role of the URAB is to act as a policy setting body that works toward promoting the improvement of the UCLA Recreation university community through planning and positive action. The duty of the Board is to recommend policy for programs and facilities within priorities established by the UCLA Recreation. All recommendations for the acquisitions, design, construction, and maintenance of facilities under the control of the UCLA Recreation are to be

reviewed. The board has the responsibility for review and/or approval of immediate and long-range plans to meet the needs of the university community. Members are required to attend regular meetings of the board and become familiar with UCLA Recreation's operations and staff.

Projected APPOINTMENTS

Voting Members

2 Faculty representatives
2 Staff representatives
2 Alumni representatives (including at least 1 young alumni classification)
1 representative of Youth and Family Programs Parent Advisory Group
Chair, Wooden BOG
On-campus Housing Council representative
Student Alumni Association representative
IFC representative
Panhel representative
CRA Student Employee Advisory Council representative
Undergraduate Student Association representative
Graduate Student Association representative(s)

Non-Voting Members

Director, Department of Cultural and Recreational Affairs (UCLA Recreation)
UCLA Recreation staff member
Student Affairs representative
Intercollegiate Athletics representative

EX OFFICIO MEMBERS

The Board will request the attendance at meetings of those individuals, who by their position, are deemed necessary to assist the Board in its functioning. These ex officio members may give reports to the Board at each meeting or as requested by the Board. Action items can be brought to the Board for a vote by the ex officio members, with the approval of the Chair or any member of the Board.

EXECUTIVE COMMITTEE

The Executive Committee shall be composed of all voting members of the Board.

University Recreation Advisory Board 2007

Faculty/Staff

Jason Walley – Chair jwalley@ha.ucla.edu	Conference Mgmt
Jamie Balboa jbalboa@senate.ucla.edu	CAO, UCLA Academic Senate Liason
Sheila King sking@unex.ucla.edu	Continuing Educator, UNEX Hum.,Sci & Soc. Sci.
Anthony Mills amills@seas.ucla.edu	Professor, Mechanical and Aerospace Engineering
Victor Tabbush victor.tabbush@anderson.ucla.edu	Adjt Prof,Sr.Assoc Dean EMBA & FEMBA

Other Representatives

John Nelson jwnelson@ucla.edu	Marina Aquatic Center Board
----------------------------------	-----------------------------

Students:

Sarah Bederman sbederman@ucla.edu	GSA
Denis Bolts prnzezdnic@ucla.edu	NPHC
Becky Brewer becky.camp2006@gmail.com	SLEAC
Monica Briseno Hazika_19@yahoo.com	Latino Greek Council
Alex Budak abudak@ucla.edu	USAC
Ada Cheng acheng@ucla.edu	GSA – JWC Board Chair 06-07

ORGANIZATION

UCLA Recreation is made up of the following entities:

1. Facility operations for 15 on and off-campus facilities
2. Outdoor Recreation
3. Open Recreation
4. Instruction and Training
5. Fitness
6. Intramural Sports
7. Club Sports
8. Aquatics
9. Youth Programs
10. Adaptive Recreation
11. Administrative functions including Sales, Cashiering, Marketing, Technology and Repair

Recreation Advisory Board

Dusquense University

CONSTITUTION ORGANIZATION "Recreation Advisory Board"

ARTICLE I: NAME –

The name of this organization shall be Recreation Advisory Board.

ARTICLE II: PURPOSE –

The purpose of this organization is to do the following: 1) to represent the voice of the campus participants to the recreation administration and visa versa; 2) to recommend changes and adoptions to regulations, procedures, and policies; 3) to advise administration on future developments and improvements; 4) to serve as channel to suggest programming ideas to the administration; and 5) to incorporate the recreation mission into all its work as a compliment to that of the university.

ARTICLE III: EXECUTIVE COMMITTEE –

The executive committee shall be headed by the two appointed power recreation center staff members representing fitness and wellness, intramurals, and club sports. Each chair will head their respective committee; each committee shall elect from within it a recording secretary.

ARTICLE IV: MEMBERSHIP –

Membership of Recreation Advisory Board shall be open to one representative from the following organizations, whom shall serve for the duration of the term beginning each academic year: Black Student Union, Commuter Council, Duquesne Program Council, Faculty Senate, Freshman Class Advisory Committee, Human Resources, Inter-Fraternity Council, International Student Organization, Pan-Hellenic Council, Power Recreation Center (two staff members), Residence Hall Association, Student Government Association, Student Health and Advisory Committee, two university employees at large, and three Students at large, one of whom must be a graduate student.

Members shall be appointed by their respected organizations and must serve on one committee. Advisors shall appoint the five at large members as well as the power center representatives. Membership is limited to those who are in good academic standings with their respective organizations and have a minimum GPA of 2.0.

ARTICLE V: MEETINGS –

The board should meet no less than once per month during the academic year. A simple majority will constitute a quorum.

ARTICLE VI: VOTING –

Each member in good standing shall be allocated one vote, except for the chairmen (chairmen shall only vote in case of a tie).

ARTICLE VII: VACANCIES –

Vacancies shall be filled by the organizations represented on the board. Chairmen and at large vacancies shall be appointed by advisors.

ARTICLE VIII: ADVISORS –

Director of Recreation
Assistant Director of Recreation, Fitness and Wellness
Coordinator of Intramurals and Club Sports
They shall advise the Recreation Advisory Board and serve as the formal liaisons between the board and university.

ARTICLE IX: IMPEACHMENT OF OFFICERS –

A member of the committee can be removed by a 2/3 majority vote by the voting members. A member can be removed for any of the following reasons:
Failure to attend meetings and/or fulfill duties

Insufficient Academics
Judicial infractions

ARTICLE X: AMENDMENTS –

Proposed amendments to this constitution require a 2/3 majority vote to be accepted.
All amendments must be submitted to the Assistant Vice President for Student Life who will then forward them to SGA for review and approval.

ARTICLE XI: INTERPRETATION –

The advisors are responsible for interpretation of the constitution.

ARTICLE XII: CONDUCT –

This organization will act in accordance with the Duquesne University Code of Student Rights, Responsibilities, and Conduct and with the Mission Statement of the University.

Kansas University Recreation Services Advisory Board Members

Appointed by Student Body President (9 students)

Appointed to committee by Sport Club Council (5 students)

Faculty/Staff appointments by title (4) **2003-2004**

Chair

Bryan Young

Student Members

Jake Hills

Joey Huegerich, *Vice-Chair*

Maggie Mason

DeVee Moser

Jake Robinson

Dan Schwaller

Christina Strubb

Max Wick

Jessica Wright, *Secretary*

Staff (ex officio, non-voting)

Mary Chappell

Ann Eversole

Rueben Perez

5.4.5 Recreation Advisory Board

5.4.5.1 Nine (9) student voting members are appointed by the Student Body President with the majority consent of the Student Senate. Five (5) student members are elected by and represent Sport Club Council. Ex-officio, nonvoting appointments made by the President include the Student Body Treasurer, Director of Recreation Services or designee, HSES Robinson Facility Manager or designee, Director of Organizations and Leadership Center or designee and the Dean of Student Life or designee.

5.4.5.2 Functions of the Recreation Advisory Board

A. The Recreation Advisory Board will be responsible for administrative, budgetary, and appellate procedures for Recreation Services, and all Sports Clubs. These responsibilities shall be limited to recreation programs and the facility use for students, faculty, staff, and their immediate families.

B. The Recreation Advisory Board shall ensure that all funding for Sports Clubs, Recreational facilities, or Recreation Services follows all funding regulations enacted in Article VII, Sections 7.6 and 7.7 of the Student Senate Rules and Regulations.

C. The Recreation Advisory Board shall reevaluate financial need/inflationary increases in the programming budget every three (3) years at which time they may appeal to the Student Senate for an increase in the restricted fee.

7.3.7 Student Recreation Fee

7.3.7.1 Purpose. Whereas continuation of funding for improvement and development of recreational facilities and grounds, for sports clubs and for recreational opportunity among members of the Student Body is important to the Student Body: We, the

University of Kansas Student Senate, hereby approve and authorize the Office of the Comptroller to collect and administer a Student Recreation Fee.

7.3.7.2 Provision.

Every student enrolled in any semester or summer session at the Lawrence campus of the University of Kansas shall pay a Student Recreation Fee which is applicable as follows:

A. Fall and Spring Semester Fee

Every student enrolled in more than six (6) credit hours per semester shall pay a thirteen dollar (\$13.00) Student Recreation Fee. Every student enrolled in six (6) or fewer credit hours per semester shall pay a Student Recreation Fee for each hour in which they are enrolled, the amount as published in the Official Comprehensive Fee Schedule.

B. Summer Semester Fee

Every student enrolled in five (5) or more semester credit hours shall pay a six dollar and fifty-cent (\$6.50) Student Recreation Fee. Every student enrolled in fewer than five (5) semester credit hours shall pay a Student Recreation Fee for each hour in which they are enrolled, the amount as published in the Official Comprehensive Fee Schedule.

7.3.7.3 Trustee.

In order to fulfill the purpose of the Student Recreation Fee: We, the University of Kansas Student Senate, hereby appoint the Recreation Advisory Board as trustee of the Student Recreation Fee.

Montana State University Recreational Sports Advisory Board

PURPOSE

The purpose of the MSU Recreational Sports Advisory Board is to represent the recreational interests and needs of the students and the university community. The primary function of the board is to advise the Department of Recreational Sports regarding programmatic issues and the strategic directions within Aquatics, Climbing, Intramural Sports, Fitness Consultation Program, Group Fitness, as well as the **Recreational Sports Complex* and all other indoor and outdoor recreational facilities.

The primary duties of the board shall be to review, advise, prioritize and make recommendations on:

- Program development and expansion
- Program assessment
- Facility scheduling and operating hours
- Program and facility use eligibility
- Capital projects and improvements
- Major equipment purchases
- Governance

Additional other duties of the board shall include:

- Annual review of the mission statement.
- Ensure department goals and objectives are aligned with the University's strategic plan as well as meeting the needs of the MSU community.
- Review fee structure and make recommendations regarding fees.

Term Length:

- Voting board members are expected to serve for a minimum of one academic year.
- Voting board members can serve up to a maximum of two academic years.

UNIVERSITY DEPARTMENT ORGANIZATION

The Department of Recreational Sports (DRS) is made up of the following entities (subject to change):

1. The Recreation Center (whatever new name will be)
2. Intramural Sports
3. Climbing
4. Open Recreation
5. Aquatics
6. Fitness Program (Group & Consultation)

BOARD COMPOSITION

The Board shall consist of eleven (11) voting members made up of the following:

-Two Co-Chairs, who are the ASMSU Liaisons to Recreational Sports.

-One student representative from Intramural Sports

-One student representative from Fitness Programs

-One student representative from Recreational Sports Student

Staff

-One student representative from Student Activities, Club Sports

-One student representative from the Residence Hall Association

-One student representative from Greek Life

-One graduate student representative

-One staff representative

-One faculty representative

-A list of RSAB members can be found [here](#).

EX OFFICIO MEMBERS

Ex Officio members are non-voting members including:

-Director of Recreational Sports

-Director of Sports Facilities

ABSENCES

One of the Co-Chairs must be notified of an intended absence no later than 24 hours prior to the Board meeting. Excessive absences, as determined jointly by the Co-Chairs, shall result in a recommendation for removal from the Board.

REMOVAL

Members may be removed from the Board with a 2/3 affirmative vote.

DUTIES OF THE CO-CHAIRS

The Co-Chairs preside over the Board's meetings, act as the official representatives of the Board, will maintain communication with the Recreational Sports Director, and will perform other duties deemed necessary to the Board's purpose. The Co-Chairs have one vote each. One Co-Chair must be in attendance at each meeting or send a replacement from the ASMSU executive council.

SELECTION OF BOARD POSITIONS

Co-Chairs: selected by the ASMSU Senate.

Greek: selected by Greek Life.

Residence Hall: selected by the Residence Hall Association.

Graduate: selected by the Graduate Student Association.

Club Sports: selected by Student Activities.

Intramural: selected by the Intramural Sports Director.

Fitness: selected by the Coordinator of Fitness Programs.

Student Recreational Sports Staff: selected by the Equipment Room Coordinator.

Faculty: selected by the Faculty Council

Staff: selected by Classified Employees Personnel Advisory Committee (CEPAC).

Board Procedures

OPERATIONAL PRINCIPLES

The Board shall use Roberts Rules of Order as the operational principles for conduct of Board meetings.

QUORUM

A majority of the seated Board shall be necessary to constitute a quorum. (at least 6 of the 11 voting members).

MEETINGS

Meetings are the 2nd Wednesday of every month at 5:00PM in the ASMSU Office.

AMENDMENTS

The Operating Guidelines may be amended by a two-thirds vote.

VOTING PROCEDURES

Unless otherwise specified in these Operating Guidelines, action or decisions by the Board shall be by a majority vote of the voting members present. The exception to this shall be votes on Student Recreation fee increases and capital projects shall require a 2/3 affirmative vote of the members present to pass. All decisions by the board will be given to the Director of Recreational Sports as "advice" for the Department of Recreational Sports, its operations and services.